



2011

St. Brendan's Irish Dance Foundation
C/O Ms. Caryn Morgan
518 Catalina Drive
Colorado Springs, CO 80906

Dear Vendor,

You are cordially invited to participate in the fifth annual Pike's Peak Feis, to be held at Bear Creek Elementary School on June 11, 2011. We welcome you to join us!

The prices for vendor space and advertising in the program are as follows:

- \$125 for 10' X 10' space (includes two 8' tables, two chairs and two admissions to the feis). This also includes a half-page ad (measuring 4" X 3.5") in the feis program – priced at \$65 by itself!

Should you wish to place a full-page ad (measuring 4" X 7"), just add \$55 to your total for the vendor space(s).

- \$60 for each additional 10' X 10' adjacent space (includes one 8' table, one chair and one admission to the feis).

This is a juried feis for vendors (i.e., limited number of spaces for dealers of the same product), so we encourage you to "get in on the ground floor." Our goal is to provide a variety of choices for the dancers; however, we will closely monitor product lists to ensure all vendors enjoy a profitable feis.

If you unable to attend this year; please consider including your advertisement in our program. The enclosed instructions contain the information necessary to place your ad. If you require further information, please contact the PPF vendor coordinator, Caryn Morgan at 719-659-7590 or irishdancercm@yahoo.com.

We hope to see you at the feis!

Caryn Morgan
Vendor Coordinator, Pike's Peak Feis

APPLICATION FOR VENDOR SPACE AT THE PIKE'S PEAK FEIS
JUNE 11, 2011
DEADLINE 29 MAY 2011

Please complete the application below. Also enclose your advertisement (see attached instructions for format) along with full payment for the vendor space(s) you require. This is a juried feis, so *please be very specific when listing the merchandise to be sold. If selling dance shoes, please include brand name.*

The feis begins Friday Evening, 10 June, at 6:00 PM with Adult competitions. It continues all day Saturday, 12 June with age group solo and team competitions, dance specials, and championships. The building will be locked immediately after each day's events, but physical security (security guards) is not provided. Saint Brendan's Irish Dance Foundation cannot take responsibility for lost or stolen goods.

NAME OF COMPANY _____

POINT OF CONTACT _____

ADDRESS Street: _____

City: _____ State: _____ Zip: _____

PHONE NUMBER (include area code): (DAY) _____ (EVENING) _____

MERCHANDISE TO BE SOLD (If selling dance shoes please include brand name):

NUMBER OF VENDOR SPACES: _____
(\$125 for first space; \$60 for each additional space, extra \$55 for a full page ad)

SPECIAL REQUIREMENTS (if any): _____

TOTAL PAYMENT ENCLOSED: _____

Please make payment payable to: **Pike's Peak Feis**

Waiver:

In acceptance of my application, I understand that I am renting specific space only, for the purpose of selling goods and/or services to the public. I acknowledge that I am solely responsible for the security of my goods and belongings and that the Pikes Peak Feis, Saint Brendan's Irish Dance Foundation, Monument School District 38 and Creekside Middle School are not responsible for any loss, damage or injuries. I hereby release the Pikes Peak Feis, Saint Brendan's Irish Dance Foundation, Monument School District 38 and Creekside Middle School, their heirs and assigns, from any and all losses and liabilities for my participation in, and my travel to and from, the Pikes Peak Feis. I understand that I am responsible for any sales tax liability and will remit same directly to the State of Colorado.

Signed _____ Date _____

Company _____

Mail application: Caryn Morgan, 518 Catalina Drive, Colorado Springs, CO 80906
Email Camera Ready Art: rick@laughingpencil.com in TIFF or JPG format
Application deadline is 29 May 2010

ADDITIONAL INFORMATION

LOCATION OF FEIS (Map enclosed): Creekside Middle School
1330 Creekside Drive
Monument, CO 80132

SET-UP TIMES: Friday, 11 June 2010 4:30 – 6:00 PM
Saturday, 12 June, 2010 6:00 – 7:30 am

Feis representatives will be available during setup to assist you to your reserved location. We ask you to stay until at least 3pm on Saturday. All vendor spaces must be clear by 7pm Saturday.

SPECIAL REQUIREMENTS: Vendors with special requirements, such as access to electrical outlets, must be sure to indicate those requirements on the Vendor Application. Vendors who make special requests at set-up time may not be accommodated.

ACCEPTANCE: Vendor applications will be accepted until 29 May 2010, or until allocated vendor space is full. The Pike's Peak Feis reserves the right to refuse any application. Applicants that have been refused due to a lack of available space or excessive overlap in merchandise (e.g., four vendors selling same brand of hard shoes), will be placed on a waiting list in order of application receipt. The vendor will be contacted should a space become available. Letters of confirmation will be mailed in early May with feis admissions and a complete list of accepted vendors. Applications that were not accepted will be returned with a full refund.

CANCELLATIONS: If a Vendor decides to cancel an application, the Pike's Peak Feis Committee must be notified, in writing, **no later than 29 May 2010**. All funds will be returned with the exception of the price of the program ad. The vendor's ad will appear in the program.

SECURITY: The middle school building will be locked and alarmed immediately after each day's events. After-hours access is not expected but no physical security (security guards) will be provided. The Pike's Peak Feis, Saint Brendan's Irish Dance Foundation, Monument School District 38 and/or Creekside Middle School cannot take responsibility for lost or stolen merchandise.

LIABILITY: We strongly encourage you to have liability coverage for yourself and anyone who might be shopping or working at your vendor site. The Pike's Peak Feis, Saint Brendan's Irish Dance Foundation, Monument School District 38 and/or Creekside Middle School cannot take responsibility for accidents that may occur within your vendor space(s).

CONCESSIONS: The school food court may be open during the feis, providing snacks, lunch items, and hot and cold drinks. Creekside Middle School is not located within walking distance of any other restaurants, so please feel free to bring your own lunch. *No alcohol, please.*

LODGING: There are a number of national chain hotels within 10 miles of Creekside Middle School.

SALES TAX: Local sales tax tables will be provided. Each vendor is expected to collect sales tax and remit it to the State of Colorado.

FOR FURTHER INFORMATION: Please contact Caryn Morgan at 719-659-7590 or irishdancercm@yahoo.com
Visit our website at <http://www.celticsteps.org/>

1

Directions: From I-25, take Exit 156 (Baptist Rd.) east for approx 3/4 mi to Leather Chaps Drive. Turn left and travel north for approx 1 mi. Creekside Middle School will be on your left.

